225F

REGISTRATION CARD

Name ..... Age ..... Grade .....
Last First

Teacher .....

Address ..... Tel. No. ..... Birth Date .....
Mo. Day Year

Father's Name ..... Occupation .....

Father's Address .....

Mother's Name ..... Occupation .....

Mother's Address .....

Name of School You Attended Last Year? .....

Date Entered ..... Date Left .....

SIDNEY FAVORITE PRINTING CO., SIDNEY, N. Y.

156F

REQUEST FOR TRANSCRIPT OF CREDITS

Date ..... 195 ....

Please send us a transcript of the credits of:

.....

who has enrolled in DOWNSVILLE CENTRAL SCHOOL

Signed

.....

SIDNEY FAVORITE PRINTING CO., SIDNEY, N. Y.

270F

SCHEDULE CHANGE PERMIT

NAME ..... Date .....

Drop ..... the ..... period.....*
Drop ..... the ..... period.....*
Drop ..... the ..... period.....*
Add ..... the ..... period.....*
Add ..... the ..... period.....*
Add ..... the ..... period.....*
Change ..... from the ..... period.....*
to the ..... period.....*
Change ..... from the ..... period.....*
to the ..... period.....*
*(Teacher will initial)

.....
Office approval .....

TO PUPIL: Return to Guidance Office after final signature.

SIDNEY FAVORITE PRINTING CO., SIDNEY, N. Y.

NEW YORK STATE EDUCATION DEPARTMENT
BUREAU OF GUIDANCE

Transfer or Discharge Notice Date _____

Pupil's name _____

Parent's name _____

Address _____

TRANSFERRED OR DISCHARGED
from (sch. and ad.) _____

to (sch., ad. and sup't.) _____

Pupil's new address _____

Reason for discharge _____

Issuing teacher _____ Superintendent _____

Address _____ Address _____

Entered _____ School Address _____ Date _____

Receiving teacher _____ Receiving Sup't. _____

Address _____ Address _____

Routing order: Teacher to pupil, to new teacher, to new superintendent, to former superintendent, to issuing teacher. Where *advisable*, use the following order: Teacher to superintendent, to new superintendent, to new teacher, to former teacher. Where pupil enters without transfer teacher should issue notice and route to new superintendent, to former superintendent, to former teacher. (See Reverse)

Check (√) Boy _____ *Girl* _____
Check (√) proof of age received

___Birth certificate
___Baptismal certificate
___Passport
___Other (describe)

_____

Born ____ ____ ____ ____
M D Y Grade

155F

FER OR DISCHARGE NOTICE

sfer notice is to be given to the pupil or his/her parents, to be presented e pupil's new school. He/she will send the notice to their superintendent, perintendent who transmits it to the issuing teacher.

2. Where the family leaves without taking the notice or where the teacher feels that the card will not be delivered promptly or perhaps not at all and the necessary facts are available, the following routing should be used: Issuing teacher to superintendent, to new superintendent, to new teacher, for former teacher.

3. Where a pupil enters without transfer notice, one should be made out by the teacher, sent to her superintendent and by him to former superintendent to former teacher.

Both routings 1 and 2 may be used where desirable, by issuing two notices.

Routing 1 can not be used if the family leaves without notice.

Routing 2 can not be used if knowledge of the district to which pupil goes is not obtainable.

Fill in blanks carefully and completely. Where pupil is *transferred*, omit "Reason for discharge." Where pupil is discharged, blanks below double line are not filled in.

IMMUNIZATION RECORD:

POLIO - TOPV _____
IPV _____
MEASLES _____
MUMPS _____
RUBELLA _____
M/M/R _____
TETANUS _____
DTP _____
Td _____
HIB _____
Other _____

Sidney Favorite Printing · Sidney, NY 13838 · 607-563-1718 155-F (Revised 1991)